

# AL-ANON DISTRICT 25 TREASURER'S REPORT

For month ending July 31, 2023

The attached Treasury Report spreadsheet shows current balances, income and expenses for July 2023.

District income from group Seventh Tradition donations was \$183.63. Literature sales produced income of \$245.00. The District fundraising potluck produced income of \$424.00: a collection of \$101.00 that was given directly to the church as rent payment for the venue, and raffle donations of \$323.00 that were deposited to the District general fund. Total income was \$852.63. The only expense was the \$101.00 for fundraiser venue rent. Net income for the month was thus \$751.63.

The ending checking account balance was \$3,294.76. Excess funds set aside for special projects remains \$1,853.00. The reserve fund account remains \$2,495.00. Available balances at the end of the month totaled \$7,642.76.

Respectfully submitted, Bill G, District 25 Treasurer

## APPROVED DISTRICT 25 FINANCIAL PRACTICES

Approved 1/10/19

- Rent vs. Donation: Churches need to process payments as “donations” for tax purposes, while Groups (according to their interpretation of the Seventh Tradition) prefer to call their payments “rent”. A consensus was reached to recommend that Groups agree on a payment amount with the church, call it “rent” in their financial documents, and consider what the church calls the payment an outside issue.

Approved 2/10/22

- “Prudent Reserve” was renamed “Reserve Fund” based on Al-Anon’s Guideline G-41 and Service Manual.

Approved 3/10/22

- Annual budgets for the coming year will be prepared in the fourth quarter by a committee comprised of the Treasurer, District Representative, and others assigned by the DR. The draft budget will be submitted for inclusion in the December District meeting agenda and must be approved by a vote of the Group Representatives present at the meeting.
- The Reserve Fund will be recalculated each year upon approval of the annual budget and will equal six months of necessary expenses.
- At the end of each year, the District Treasurer shall set aside 50% of any excess funds, which will be allocated for special projects. The Treasurer shall donate the remaining 50% of excess funds to the Al-Anon WSO (40% of the amount) and Area (60% of the amount). At the end of the year, any uncommitted special project funds are to be combined with excess funds accumulated during the year (and undergo the annual allocation process).
- Special Project Proposals will be considered at the third District Meeting of each quarter. Proposals must be submitted for inclusion in the meeting agenda and must be approved by a vote of the Group Representatives present at the meeting.

Approved 10/13/22

- Requests for expense reimbursement must be submitted by the end of the following month. This will allow end-of-the-year finances to be finalized as part of the appropriate annual budget.
- The former separate LDC fund is folded into the general fund account, and literature sales and literature purchases are now managed only as budget line items.

Approved 12/8/22

- Requests for expense reimbursement must be submitted to the District Treasurer using the AREA 59-DISTRICT 25 AL-ANON EXPENSE REPORT and include a receipt for each expense.

Updated 12/31/22

## District 25 AFG Treasury Report - July 2023

Checking balance	\$3,294.76
Available Excess Funds for Contributions	\$0.00
Available Excess Funds for Projects	\$1,853.00
Total Available Excess Funds	\$1,853.00
Reserve Fund	\$2,495.00
Total available balances	\$7,642.76
Literature inventory as of: 2/5/2023	\$1,499.05
Income:	\$852.63
Expenses:	\$101.00
Net:	\$751.63

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Actual	Budgeted
<b>INCOME</b>														
<b>7th Tradition</b>														
Alateen													0.00	0.00
Blaine Serenity													0.00	0.00
Care Deeply		520.00			37.29								557.29	360.00
District Business Mt.													0.00	0.00
Ferndale Friday													0.00	200.00
Happy Hour	163.20	547.00		194.45			183.63						1,088.28	1,100.00
Hope for Today													0.00	200.00
Sea of Serenity	360.00												360.00	600.00
Sunrise Super Glory													0.00	120.00
Touchstone Men's Gr.		1,000.00											1,000.00	1,600.00
District Members													0.00	130.00
<b>Total 7th Tradition</b>	<b>523.20</b>	<b>2,067.00</b>	<b>0.00</b>	<b>194.45</b>	<b>37.29</b>	<b>0.00</b>	<b>183.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,005.57</b>	<b>4,310.00</b>
<b>Fundraising</b>														
District Sponsored		500.00					424.00 <sup>1</sup>						924.00	600.00
AA Conference Raffle													0.00	0.00
<b>Total Fundraising</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>424.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>924.00</b>	<b>600.00</b>
<b>Sales</b>														
Literature sales	125.00	635.00	233.70	10.00		181.00	245.00						1,429.70	850.00
Conference Lit. Sales													0.00	0.00
<b>Total Sales</b>	<b>125.00</b>	<b>635.00</b>	<b>233.70</b>	<b>10.00</b>	<b>0.00</b>	<b>181.00</b>	<b>245.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,429.70</b>	<b>850.00</b>
Other													0.00	0.00
<b>Interest Income</b>			4.71										4.71	0.00
<b>TOTAL INCOME</b>	<b>648.20</b>	<b>3,202.00</b>	<b>238.41</b>	<b>204.45</b>	<b>37.29</b>	<b>181.00</b>	<b>852.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,363.98</b>	<b>5,760.00</b>
<b>EXPENSES</b>														
<b>Donations</b>														
WSO Love Gifts													0.00	50.00
District Meeting Venue Rent							101.00						101.00	600.00
Alateen Location(s) Rent													0.00	0.00
<b>Total Donations</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>101.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>101.00</b>	<b>650.00</b>
<b>General District Expenses</b>														
Cost of Literature (incl. shp.)				1,168.28									1,168.28	770.00
* Printing & Office Supplies													0.00	50.00
* Alateen													0.00	1,800.00
* Childcare													0.00	0.00
District Events/Fundraising													0.00	50.00
* District Rep				565.52									565.52	1,500.00
* Postage													0.00	25.00
* Postal Box				194.00									194.00	185.00
<b>Total District General Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,927.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,927.80</b>	<b>4,380.00</b>
<b>Tech Administrator</b>														
* Zoom Account													0.00	170.00
* Web Domain Name & Hosting		19.50	(19.50)	11.74									11.74	260.00
* Web Page Maintenance													0.00	0.00
<b>Total Tech Expenses</b>	<b>0.00</b>	<b>19.50</b>	<b>(19.50)</b>	<b>11.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11.74</b>	<b>430.00</b>
<b>Outreach</b>														
* Pamphlets including AFA													0.00	200.00
* Printing (flyers, posters, etc.)							33.88						33.88	200.00
* Phone Service													0.00	0.00
<b>Total Outreach Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33.88</b>	<b>400.00</b>
<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>19.50</b>	<b>(19.50)</b>	<b>1,939.54</b>	<b>0.00</b>	<b>33.88</b>	<b>101.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,074.42</b>	<b>5,860.00</b>
<b>NET INCOME/LOSS</b>	<b>648.20</b>	<b>3,182.50</b>	<b>257.91</b>	<b>(1,735.09)</b>	<b>37.29</b>	<b>147.12</b>	<b>751.63</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,289.56</b>	<b>0.00</b>
<b>CONTRIBUTIONS &amp; PROJECTS</b>														
WSO Contribution		741.04											741.04	1,953.00
Area Contribution		1,112.15											1,112.15	2,929.00
Projects													0.00	4,788.57
<b>TOTAL CONTRIBUTIONS &amp; PROJECTS</b>	<b>0.00</b>	<b>1,853.19</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,853.19</b>	<b>1,853.19</b>

Notes (explain approved discrepancies here):

\* Considered necessary for District function - use to calculate Reserve Fund

1. \$101.00 in cash was collected and paid to venue as rent, and \$323 raffle donations deposited in general fund checking.