

AL-ANON DISTRICT 25 TREASURER'S REPORT

For month ending December 31, 2022

The attached Treasury Report spreadsheet shows current balances, income and expenses for December.

District income from Seventh Tradition donations was \$49.60. Literature sales produced \$327.27. The potluck fundraiser contributed income of \$167.00. The Credit Union paid dividends of \$2.65 on District savings. Total income was \$546.52. Expenses were a payment of \$352.38 to the WSO for literature and \$489.13 for Alateen Coordinator expenses, for a total of \$841.51. Net loss for the month was \$294.67.

The ending checking account balance was \$3,471.09. The reserve fund account balance ended the month at \$1,807.22 which included a dividend of \$1.22. The excess fund account balance ended the month at \$921.86 which included a dividend of \$1.43. Dividends were not transferred to the general fund account since annual account redistribution in January will reset all account balances.

The 2023 budget approved at the December meeting is attached. Based on the approved budget, the Reserve Fund will become \$2,495.00. Total available balances of \$6,200.17 exceeded the new Reserve Fund, resulting in \$3,705.17 in excess funds. Allocation of excess funds, shown at the bottom of the budget, is \$1853.59 for contributions to WSO and Area, and \$1853.58 available for approved special projects.

Respectfully submitted, Bill G, District 25 Treasurer

APPROVED DISTRICT 25 FINANCIAL PRACTICES

Approved 1/10/19

- Rent vs. Donation: Churches need to process payments as “donations” for tax purposes, while Groups (according to their interpretation of the Seventh Tradition) prefer to call their payments “rent”. A consensus was reached to recommend that Groups agree on a payment amount with the church, call it “rent” in their financial documents, and consider what the church calls the payment an outside issue.

Approved 2/10/22

- “Prudent Reserve” was renamed “Reserve Fund” based on Al-Anon’s Guideline G-41 and Service Manual.

Approved 3/10/22

- Annual budgets for the coming year will be prepared in the fourth quarter by a committee comprised of the Treasurer, District Representative, and others assigned by the DR. The draft budget will be submitted for inclusion in the December District meeting agenda and must be approved by a vote of the Group Representatives present at the meeting.
- The Reserve Fund will be recalculated each year upon approval of the annual budget and will equal six months of necessary expenses.
- At the end of each year, the District Treasurer shall set aside 50% of any excess funds, which will be allocated for special projects. The Treasurer shall donate the remaining 50% of excess funds to the Al-Anon WSO (40% of the amount) and Area (60% of the amount). At the end of the year, any uncommitted special project funds are to be combined with excess funds accumulated during the year (and undergo the annual allocation process).
- Special Project Proposals will be considered at the third District Meeting of each quarter. Proposals must be submitted for inclusion in the meeting agenda and must be approved by a vote of the Group Representatives present at the meeting.

Approved 10/13/22

- Requests for expense reimbursement must be submitted by the end of the following month. This will allow end-of-the-year finances to be finalized as part of the appropriate annual budget.
- The former separate LDC fund is folded into the general fund account, and literature sales and literature purchases are now managed only as budget line items.

Approved 12/8/22

- Requests for expense reimbursement must be submitted to the District Treasurer using the AREA 59-DISTRICT 25 AL-ANON EXPENSE REPORT and include a receipt for each expense.

District 25 AFG Treasury Report - December 2022

Checking balance	\$3,471.09
Available Excess Funds for Contributions	\$0.00
Available Excess Funds for Projects	\$921.86
Total Available Excess Funds	\$921.86
Reserve Fund	\$1,807.22
Total available balances	\$6,200.17
Literature inventory as of: July 31,2022	\$2,059.30
Income:	\$546.52
Expenses:	\$841.51
Net:	(\$294.99)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Actual	Budgeted
INCOME														
7th Tradition														
Alateen													0.00	0.00
Blaine Serenity													0.00	0.00
Care Deeply					188.00		168.00					49.60	405.60	650.00
District Business Mt.													0.00	25.00
Evergreen			456.40										456.40	450.00
Ferndale Friday					200.00								200.00	0.00
First Things First													0.00	0.00
Happy Hour	168.00			185.28			140.00		463.56	148.87			1,105.71	630.00
Hope for Today									218.37				218.37	0.00
Lynden Al-Anon													0.00	0.00
Mid-Day													0.00	0.00
Peaceful Waters													0.00	0.00
Sea of Serenity								480.00					480.00	300.00
Sunrise Super Glory			120.00							120.00			240.00	120.00
Touchstone Men's Gr.				1,200.00									1,200.00	600.00
District Members	15.00			15.00		25.00		7.00	38.00	15.00			115.00	130.00
Total 7th Tradition	183.00	0.00	576.40	1,400.28	388.00	25.00	308.00	487.00	719.93	283.87	0.00	49.60	4,421.08	2,905.00
Fundraising														
District Sponsored								383.00				167.00	550.00	1,008.00
Round-up Basket													0.00	0.00
Total Fundraising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	383.00	0.00	0.00	0.00	167.00	550.00	1,008.00
Sales														
Literature sales	298.50	6.00		305.50	34.00		9.00	112.21	12.00		124.00	327.27	1,228.48	500.00
Round-up Lit. Sales													0.00	0.00
Total Sales	298.50	6.00	0.00	305.50	34.00	0.00	9.00	112.21	12.00	0.00	124.00	327.27	1,228.48	500.00
Other													0.00	0.00
Interest Income			1.23				1.70		2.53			2.65	8.11	0.00
TOTAL INCOME	481.50	6.00	577.63	1,705.78	422.00	25.00	318.70	982.21	734.46	283.87	124.00	546.52	6,207.67	4,413.00
EXPENSES														
Donations														
WSO Love Gifts													0.00	0.00
District Meeting Venue Rent													0.00	300.00
Alateen Location(s) Rent													0.00	0.00
Total Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
General District Expenses														
Cost of Literature (incl. shp.)	295.27		32.40					70.54	116.83			352.38	867.42	500.00
* Printing & Office Supplies													0.00	50.00
* Zoom Account											260.24		260.24	149.00
* Alateen												489.13	489.13	1,000.00
* Childcare													0.00	387.00
District Events/Fundraising													0.00	0.00
* District Rep					337.33						475.44		812.77	1,500.00
* Postage													0.00	15.00
* Postal Box				182.00									182.00	150.00
Total District General Expenses	295.27	0.00	32.40	182.00	337.33	0.00	0.00	70.54	116.83	0.00	735.68	841.51	2,611.56	3,751.00
Tech Administrator														
* Web Domain Name & Hosting		19.50	10.79								449.60		479.89	142.00
* Web Page Maintenance													0.00	0.00
Total Tech Expenses	0.00	19.50	10.79	0.00	0.00	0.00	0.00	0.00	0.00	449.60	0.00	0.00	479.89	142.00
Outreach														
* Pamphlets including AFA													0.00	100.00
* Printing (flyers, posters, etc.)					11.92					56.86			68.78	100.00
* Phone Service		20.00				(25.49)							(5.49)	20.00
Total Outreach Expenses	0.00	20.00	0.00	0.00	11.92	(25.49)	0.00	0.00	0.00	56.86	0.00	0.00	63.29	220.00
TOTAL EXPENSES	295.27	39.50	43.19	182.00	349.25	(25.49)	0.00	70.54	116.83	506.46	735.68	841.51	3,154.74	4,413.00
NET INCOME/LOSS	186.23	(33.50)	534.44	1,523.78	72.75	50.49	318.70	911.67	617.63	(222.59)	(611.68)	(294.99)	3,052.93	0.00
CONTRIBUTIONS & PROJECTS														
WSO Contribution						1,953.00							1,953.00	1,953.00
Area Contribution						2,929.00							2,929.00	2,929.00
Outreach Bus Advertising Project											4,788.57		4,788.57	4,788.57
TOTAL CONTRIBUTIONS & PROJECTS	0.00	0.00	0.00	0.00	0.00	4,882.00	0.00	0.00	0.00	0.00	4,788.57	0.00	9,670.57	9,670.57

Notes (explain approved discrepancies here):

* Considered necessary for District function - use to calculate Reserve Fund

AL-ANON DISTRICT 25 APPROVED 2023 BUDGET

	2022 Budget	2022 Actual ¹	2023 Budget	Notes
INCOME				
7th Tradition				
Alateen	0.00	0.00	0.00	
Blaine Serenity	0.00	0.00	0.00	
Care Deeply	650.00	356.00	360.00	Basis - 2022
District Business Mt.	25.00	0.00	0.00	
Evergreen	450.00	456.40	0.00	Inactive
Ferndale Friday	0.00	200.00	200.00	Proposed 2023 contribution provided by GR
First Things First	0.00	0.00	0.00	Inactive
Happy Hour	630.00	1,105.71	1,100.00	Basis - 2022
Hope for Today	0.00	218.37	200.00	Proposed 2023 contribution provided by GR
Lynden Al-Anon	0.00	0.00	0.00	Inactive
Mid-Day	0.00	0.00	0.00	Inactive
Peaceful Waters	0.00	0.00	0.00	Inactive
Sea of Serenity	300.00	480.00	600.00	Proposed 2023 contribution provided by GR
Sunrise Super Glory	120.00	240.00	120.00	Proposed 2023 contribution provided by GR
Touchstone Men's Gr.	600.00	1,200.00	1,600.00	Proposed 2023 contribution provided by GR
District Members	130.00	115.00	130.00	2022 trend is same as 2021
Total 7th Tradition	2,905.00	4,371.48	4,310.00	
Fundraising				
District Sponsored	1,008.00	550.00	600.00	
AA Conference Raffle	0.00	0.00	0.00	Bakerstock or other conference
Total Fundraising	1,008.00	550.00	600.00	
Sales				
Literature sales	500.00	1,228.48	850.00	As proposed by LDC - does not account for inventory
Conference Lit. Sales	0.00	0.00	0.00	Bakerstock or other conference
Total Sales	500.00	1,228.48	850.00	
Other	0.00	0.00	0.00	
Interest Income	0.00	8.11	0.00	
TOTAL INCOME	4,413.00	6,158.07	5,760.00	
EXPENSES				
Donations				
WSO Love Gifts	0.00	0.00	50.00	
* District Meeting Venue Rent	300.00	0.00	600.00	Potential to reinstate face-to-face meeting as pandemic resolves
* Alateen Location(s) Rent	0.00	0.00	0.00	
Total Donations	300.00	0.00	650.00	
General District Expenses				
Cost of Literature (incl. shp.)	500.00	515.04	770.00	Assume 90% of literature sales, per LDC
* Printing & Office Supplies	50.00	0.00	50.00	Printed meeting schedules discontinued Sept. 2019
* Alateen	1,000.00	489.00	1,800.00	As proposed by Alateen Coordinator (\$1500 conferences, \$200 materials, \$100 postage)
* Childcare	387.00	0.00	0.00	
District Events/Fundraising	0.00	0.00	50.00	Seed money for fundraisers
* District Rep	1,500.00	812.00	1,500.00	
* Postage	15.00	0.00	25.00	
* Postal Box	150.00	182.00	185.00	
Total District General Expenses	3,602.00	1,998.04	4,380.00	
Tech Coordinator				
* Zoom Account	149.00	97.15	170.00	Current price for one year of service
* Web Domain Name & Hosting	142.00	479.89	260.00	Paid in advance for 3 years; prorated for one year; expanded email addresses included
* Web Page Maintenance	0.00	0.00	0.00	Not expected this year
Total Tech Expenses	142.00	577.04	430.00	
Outreach				
* Pamphlets including AFA	100.00	0.00	200.00	As proposed by Outreach Coordinator
* Printing (flyers, posters, etc.)	100.00	68.78	200.00	As proposed by Outreach Coordinator
* Phone Service	20.00	(5.49)	0.00	Phone service discontinued Feb. 2022
Total Outreach Expenses	220.00	63.29	400.00	
TOTAL EXPENSES	4,264.00	2,638.37	5,860.00	
NET INCOME	149.00	3,519.70	(100.00)	
NECESSARY EXPENSES - 6 months	1,956.50	1,061.67	2,495.00	RESERVE FUND = \$2,495

* Considered necessary for District function - used to calculate Reserve Fund.

1. As of November 30, 2022.

APPROVED CONTRIBUTIONS AND SPECIAL PROJECTS - FUNDED FROM EXCESS OVER RESERVE FUND (The excess funds remaining at the end of the year will be determined at closing of December 2022 financials.)		
	Approved Funding	Notes
Contributions	\$1,853.59	50% of excess funds
WSO Contribution	\$ 741.04	40% of contributions
Area Contribution	\$1,112.15	60% of contributions
Special Projects	\$1,852.58	50% of excess funds
Complimentary Registrations		
Scholarships to Area Meetings		
Workshop seed money		
TOTAL	\$3,705.17	Excess Funds from 2022